

UNIVERSITY OF JAMMU**Application for Degree / Diploma / Certificate**

To

The Controller of Examinations,
University of Jammu,
Baba Sahib Ambedkar Road, Jammu-180006

Subject :- Request for issue of degree/diploma/certificate for the.....
Examination Session.....

Sir,

I beg to submit that I have passed the..... Examination, under University
Roll No..... Registration No..... held in the year..... session as
a Private/Regular candidate of (Name of the Institution).

The subjects offered by me in the examination were as :

1..... 2..... 3..... 4.....

Kindly issue me the degree/diploma/certificate in token there of on the following address which is
urgently required by me.

Thanking you,

Yours faithfully,

Name.....

S/o,D/o.....

Address.....

Dated.....

Certified that the applicant.....

D/oS/o Sh..... is the same person who passed.....

Examination..... Under Roll No..... as a regular/private

candidate. The applicant has signed in my presence.

**Specimen Signature of
applicant**

**Signature of the Attesting
Authority (with seal)**

Note :- 1) The certification should be made by Gazetted Officer in case of a private candidate and Head
of the Institution in case of a regular candidate.

2) The Photocopy of the Marks Certificate be attached.